

Meeting House Nursery School
Board agenda

Tuesday September 18, 2024; 6:30 pm-8:00pm

Staff Lounge

In attendance: Casey S, Rachel A, Kevin P, Nate A, Lindsey P, Calvin F., Jamie N, Dawn G.,
Claire C., Devon and Mo
Called to order at 6:36 pm

1. Approve meeting minutes from August
 - a. Motion: Nate
 - b. 2nd: Lindsey
 - c. Vote: all in favor

2. Reports:

Executive Director Report-Devon

Enrollment is coming to happen. Moving ahead to fill full day spots with a part day enrollee. Count day is Friday for MMSD payment. Three year olds PM: a couple families asking leave. We have been able to release all AM families that wanted to withdraw. Have already exceeded enrollment budget. We are at 99% enrollment. Still looking for a music teacher, Lindsey is looking into a teacher from Monroe street. Several Board members will check in with contacts they have.

Facilities: security carts up and running. He installed back up to the cloud and will run for about 30 minutes without power. Multiple wasp and bees nests found on the playground and near the walkway. We incurred the cost, although FUS typically does because their first solution did not work. Two resources teachers have been great - they have been able to give a lot of support to the twos. Staff meeting last night; Ms. Lish and Ms. Meggan presented on visuals and how to use them in the classroom. Next staff meeting will have another teacher-led training time.

Financials: 990 almost complete. Devon completed the BMO to Park Bank transfer. Numbers look off last month because we have so much money going out but not coming in. Devon is working on the budget now.

Events: Family Night this week. Fall Festival October, coming up fast.

Special Events/75th planning-Whitney/Casey

Put out an email asking for donations for the photo booth for family night. For family night; board can stick to and hang around their room and hallways.

75th flyers are up and postcards to alumni, prior to 2012. Devon had also sent out an email to alumni on Mailchimp. Devon will continue to use mailchimp easily and will aim to send out a couple emails per year. Looking to get sign ups out to social media and on our website. Will need help at the Fall Festival for an hour before and clean up after for about 20 minutes. An Aldo Leopold bench is being painted and will be on hand

for children to paint. A memory wall will have items for people to write and leave memories of Meeting House Nursery School.

Connection Committee- Rachael A

Thank you to everyone who helped at the Welcome wagon. Lots of sign ups and comforts. Fun experiences and a great time for connection. If there are suggestions for improvement send them to Rachael so she can note them. When talking about committees it is great to find specific days or projects for them to help encourage more people to get involved.

Finance Committee-Nate/Devon

Numbers just came in. Need to push the finance committee for more people.

House and Grounds

A lot of people signed up to help at Welcome Wagon. All projects have been completed except for staining the deck. Lindsey will look at her calendar to find a day to finish it.

FUS update: Monica has resigned. So FUS is flux. She was in charge of leasing and negotiating that for us. May be a good change for us. Question about asking about buying our spaces. Need to ask about talking to FUS about their stability for our longevity. A larger concern is this building is not in the best condition, the upkeep is steep. This may be a good thing for our sense of community. Devon wrote up something for the FUS Red Floors communication about our Fall Festival. Rudy may better have the ability to start the joint committee with FUS and MHNS.

Parking lot with a lot of renters and walkers that seemingly pop out of nowhere. Can there be a crosswalk for pedestrians? FUS controls renting and rent prices. Repainting the parking lot is on the FUS to do list. We pay for 12 spots separate from our lease, we have separate parking leases. We are able to use empty spots for pick up and drop off. If there is an FUS event then those go away. In reality the parking lot here is so much better here than most other places. Friday musicals will start soon, at 12:15 pm. Question about incentivising staff to not drive with finances but not really equitable because most of our staff live out of Madison.

3. Decision Item: Moving October Board Meeting (Devon is out of state)

Not an issue or problem - it was on the calendar wrong.

Next meetings: Oct 16 and December 18

4. Motion to Adjourn at 7:47 pm by Kevin

2nd: Nate

Next meeting: October 16, 2024