

Meeting House Nursery School
Board agenda

Tuesday August 20, 2024 at 6:30 pm-8:00pm

Google Meet

In attendance: Nate A, Rachel A, Lindsey P, Claire H, Jaime N, Whitney N, Casey S-H, Calvin F., Laura M, Dawn G, Devon and Mo

Called to order at: 6:35 pm

1. Approve meeting minutes from May
 - a. Motion to approve: Nate
 - b. Second: Casey
 - c. Vote to approve: All in favor

2. Reports:

Executive Director Report-Devon

Summer was/is busy. Teachers are just now getting their rooms in order. LICencing approved the room and increased the enrollment number for the room to 15. Trying to fill the final spots, doing regular tours. Enrollment is at 95%, at the end of year last year we were at 100% so we are already looking good. Introductions of members - reintroducing!

Special Events/75th planning-Whitney/Casey

Has met several times; have combined the special event and fundraising committees. Vision is to incorporate the 75th anniversary in all our regular events throughout the year. One main additional event in fall; fall family festival: for current and alumni families) October 10: 4:15-6:15 pm) Band, two food trucks, planning to get donut trucks for giving to families. Getting yard games out - need people to lend yard games. Work together on commemorative craft for everyone to participate and then live at MHNS. Tours of the building especially for alumni to see the space. Emphasis on outdoor events so teachers don't need to be supervising in their room. Ms. Connie is helping with planning and the event. Working at collecting alumni current addresses and emails. Looking to make PNO in the spring as a more formal event to target current families, alumni, staff and with FUS families. Will be hustling to get volunteers during the welcome wagon.

Connection Committee- Racheal A

Called all the new families already. The thing coming up is the welcome wagon; table set up at drop off time on the first full days. Helps people connect and a time to get people on committees. Need volunteers to; would like 8:30-9:15; 1-1:30 on Wednesday and Thursday. Rachel will pick up treats for the event.

Wednesday AM: Casey (8:55 am), Whitney?, Claire?

Thursday PM: Rachel A, Casey
AM: Jamie (with Juniper?), Whitney, Claire?
PM: Lindsey P

Finance Committee-Nate/Devon

Finished up the year in June. Looking at our numbers right now, it looks bad but it is because we have no income but we are paying out now for program expenses. New changes with Park Bank, moving out of BMO and to Park Bank into a program that will spread out our money according to FDIC requirements for security. It will be nice to just deal with one bank. We did approve \$5000 to upgrade security and camera systems throughout the spaces we are in at FUS.

Marketing/Branding-Devon

Trying to update the look over the last year and putting alumni into mailchimp to use. Branding, marketing, fundraising go hand in hand. Asked for volunteers and one person volunteered but it did not work out, been looking through options of taking it out of the house. Meghan is still working with Devon on it and moving forward they will have more answers. Hoping to introduce a rebrand at the end of the 75th to use going forward.

House and Grounds

Planning a fall spruce up on September 10th. Powerwashing and staining the deck and also replacing some boards on the gazebo. A little garden clean up.

3. Review mission statement: reminder of what we are here to do. Goals for families and students to keep in mind as we move throughout the year. No edits in the last four years.
4. Fundraising goals for 2024-2025: Scholarships, longevity, and playgrounds.
 - a. Last year we raised \$29,000 for scholarships. Budgeted goal: \$6,000
 - b. May need to broaden our scope of what and how to use the funds our families donate.
 - c. Sometimes it is easier to give money when you get to see something in return. I.e. the library, sending teachers to a conference in Nashville.
 - d. Playgrounds may need our attention and resources to rebuild, renew, replace
 - e. New spaces: anything that is needed. Something to keep in mind as we start using the spaces and find out what we need.
5. Family Night Board Responsibilities
 - a. Moved up because of the fall festival for the 75th. If you know now you can't make it, email Devon ASAP.
 - b. Needs
 - i. Props (fall themed) for photo booth
 - ii. Classroom representation and wearing board hat

6. Additional items: Need an officer and Vice Chair
 - a. Vice Chair: Jamie N.
 - b. Timing: meeting in person. If time is an issue feel free to introduce a new time.

7. Adjourn at 7:30
 - a. Motion: Nate
 - b. Second: Rachel

Next meeting: September 18,2024 Courtyard room E 6:30-8:00pm