

**MEETING HOUSE NURSERY SCHOOL  
BOARD OF DIRECTORS MEETING**

Date: JANUARY 21st, 2026

Staff Lounge/Courtyard E

5:00-6:30pm

MHNS Board Drive

MHNS Board Folder

Item	Info to Share	Links	Notes
1. Call Meeting to Order ➤ Chair	<ul style="list-style-type: none"> <li>5:06</li> </ul>		
2. Executive Director Report ➤ Director	<ul style="list-style-type: none"> <li></li> </ul>	Report	
3. Finance Update ➤ Devon & Mei	<ul style="list-style-type: none"> <li>Finance committee plans to meet in Feb to discuss the long term goals noted in the Executive Report</li> </ul>		
4. New Taskforce Proposal ➤ Jamie & Amy	<ul style="list-style-type: none"> <li>Safety and Security Taskforce</li> </ul>	Proposal	- CSS has a security meeting
5. Special Events & Fundraising ➤ Whitney & Sarah	<p>TA Week coming up 2/2-2/6. There are a variety of tasks we need help that can be done ahead of time and dropped off (ex. picking up/dropping off chips, making decorations) to help setting up the week of.</p> <p><b>Note on Videos:</b> Text selfie vids/kid vids to 847-975-3390</p> <p><b>Venmo &amp; Poster Art Reminder</b> Last day Friday 1/23</p> <p><b>Task sign up:</b></p> <ol style="list-style-type: none"> <li>Click the link to the right</li> <li>Put your name as the owner next to a open task/tasks</li> <li>See directions in the 3rd column for each tasks and if you have any questions reach out to Whitney (<a href="mailto:neitzel.whitney@gmail.com">neitzel.whitney@gmail.com</a>, 847-975-3390) or Sarah Sarah (<a href="mailto:sarah.wszalek@gmail.com">sarah.wszalek@gmail.com</a>, 920-209-0782)</li> </ol>	<p><b>TA Week Plan here.</b></p> <p>Dawn/Julie - no peeking!</p>	

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	<p>FYI: TA Week Plan is organized as follows:</p> <ol style="list-style-type: none"> <li>1. Overall plan</li> <li>2. Sign ups for prep work leading up to TA week,</li> <li>3. Sign ups for week of</li> <li>4. Sign ups for coffee order delivery</li> <li>5. Sign ups for gift card buying.</li> </ol> <p>Thank you all so much for your help in making this special week happen for our teachers &amp; staff!</p>		
<p>6. Personnel Committee ➤ Kristine &amp; Jamie &amp; Molly</p>	<ol style="list-style-type: none"> <li>1. Completed Staff Survey <ul style="list-style-type: none"> <li>○ Working on a summary to share with Devon &amp; Board</li> </ul> </li> <li>2. Working on Executive Director Eval <ul style="list-style-type: none"> <li>○ Who to reach out to</li> <li>○ What to ask of each group/person we reach out to</li> </ul> </li> <li>● Working with Kevin(Officer at Large last year)</li> <li>3. Revisiting Goal Alignment to share with staff at March Staff Meeting <ul style="list-style-type: none"> <li>○ Possibly adjusting when we hold the Staff/Board Goal Setting Meeting</li> <li>○ Self-evaluation survey</li> <li>○ Board survey</li> </ul> </li> </ol>		
<p>7. Playground ➤ Amanda</p>	<ul style="list-style-type: none"> <li>● polywood sandbox quote- \$9,276.75 <ul style="list-style-type: none"> <li>○ 20-30 years</li> </ul> </li> <li>● Real wood quote- \$6,026.16 <ul style="list-style-type: none"> <li>○ 10-15 years</li> </ul> </li> </ul>		<ul style="list-style-type: none"> <li>- Polywood Quote: is there a warranty on warping?</li> <li>- Playground options as it relates to fundraising</li> <li>- If we do the sandbox - what else might we</li> </ul>

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			focus on
8. Marketing ➤ Laura	<ul style="list-style-type: none"> <li>● Spirit wear went well               <ul style="list-style-type: none"> <li>○ Issue with baseball tshirt, havent had contact with printer in follow up</li> </ul> </li> <li>● Madision Moms and Macaroni Kids               <ul style="list-style-type: none"> <li>○ Posting preschool recs soon</li> </ul> </li> <li>● Website               <ul style="list-style-type: none"> <li>○ working on it</li> </ul> </li> </ul>		
9. Connections ➤ Casey	<ul style="list-style-type: none"> <li>● Contribute towards gift for Sharlene's leave</li> </ul>		Can contribute until Monday
Staff Agenda Item	- 4K team is anxious		
10. Adjourn ➤ Chair	●		
<b>REMINDERS:</b> <u>Board Meetings for the year:</u> all occurring from 5:00-6:30pm <ul style="list-style-type: none"> <li>● February 18th</li> <li>● March 18th</li> <li>● April 15th</li> <li>● May 20th</li> </ul> <b><u>FEBRUARY MEETING:</u></b> <ul style="list-style-type: none"> <li>- Discuss Documentation to be completed by each committee chair person by March Board Meeting</li> <li>- Work on/discuss Goal Alignment Tracker</li> <li>-</li> </ul>			