

**MEETING HOUSE NURSERY SCHOOL
BOARD OF DIRECTORS MEETING**

Date: September 16, 2026
5:00-6:30pm

1. Call Meeting to Order at: 5:05 pm
 - a. August meeting notes were approved via email.
2. Executive Director Report; Director
 - a. Staffing: Long term sub in for AM resource
 - b. Enrollment: still holding steady. Facility updates: Room 4 gutter seems to be holding back water and flooding. Having an issue with Atrium water at times, FUS is aware and trying to address the issue.
 - c. Celebrations: Celebrating Michelle's 25th at family night.
3. Executive Committee Update
 - a. Continue to work updates to the handbook for other changes. Executive committee working on volunteer lists to put out to each committee.
 - b. Updates on:
 - i. Employee handbook
 - ii. First weeks of school
 - iii. Contact with new families/interested in joining the Board/committees
 - c. Family Night: September 22, 4:30-6:00pm – Wear Board name tags while attending
4. 2025-26 Mid-Year vs. EOY Survey Responses Comparison; (pushed to next meeting)
5. Employee Handbook Updates & Decision Items;
 - a. Communication Framework
 - i. Discussion: planning to make the changes discussed and then put out a vote over email.
 - b. Anniversary Recognition Policy
 - i. Discussion: Question about taxes
 - ii. Motion: Sarah
 - iii. 2nd: Tim
 - iv. Vote: All in favor (2 by email)
 - c. Bonus Structure Policy
 - i. Discussion: planning to make the changes on wording discussed and then put out a vote over email.
6. Staff Representative Update;
 - a. Updated Board with staff concerns related to each policy discussed at meeting.
7. Adjourn at 6:30 pm