

Meeting House Nursery School
Board of Directors Meeting

Date: Wednesday, September 17th
Location: Staff Lounge/Courtyard E
Time: 5:00-6:30pm

Item	Notes	
Call Meeting to Order ➤ Chair	<ul style="list-style-type: none"> ● 	
Executive Director Report 5pm ➤ Director ➤ 25 minutes	<ul style="list-style-type: none"> ● Report 	Enrollment Question: <ul style="list-style-type: none"> ● Can we help in any way to be creative about advertising our openings? Facebook? Instagram? Fliers? Yard signs?
Staff Rep Update 5:25pm ➤ Director ➤ 2 minutes	<ul style="list-style-type: none"> ● Staff Meeting held on 9/16 with discussion on who will be the Staff Rep Sub while Dawn is on leave 	Update: Julie
Committee Update 5:27pm ➤ Connections Committee ➤ Casey ➤ 5 minutes	<ol style="list-style-type: none"> 1. Welcome calls to new families were completed, committee signups from Welcome Wagon were shared with respective committee chairs. 2. Welcome letter went out to room parents and teachers were notified of their room parents. 3. Thank you to Whitney for making the “Did you know?” info page 4. Meeting with Cherie and Mo this month to see how Connections can support new family outreach and community connections program. 	
Committee Update 5:32pm ➤ Reflection Task Force Share ➤ Whitney, Casey or Jamie ➤ 5 minutes	<ul style="list-style-type: none"> ● Reflection Task Force Update 	
Committee Update 5:37pm ➤ Documentation Committee Ideas ➤ Whitney, Casey or Jamie ➤ 5 minutes	FYI, more to come, quick hit <ol style="list-style-type: none"> 1. Board email & Board Drive 2. Thinking through how to best share information as noted in Goal #2 of Reflection Task Force Document. 3. New teacher roles; meggan, tera and cherie; Possibility: create “job descriptions” that can be in draft form and can continue being added to over time as the roles develop overtime 4. Community Outreach: Connections is the go to committee 5. Onboarding/offboarding ongoing documentation for committee chairs (Example here, see “Planning Calendar” tab) 6. Does anyone want to join? 	
Committee Update 5:43pm ➤ Fundraising & Special Events ➤ Whitney and Sarah ➤ 10 minutes	Fall Events (Save the date post card next week) <ul style="list-style-type: none"> ● Family Night: <ul style="list-style-type: none"> ○ Discussion of Mabel’s labels fundraiser @ Family Night ○ Volunteer? ● Cookies with Cory: <ul style="list-style-type: none"> ○ Tuesday, October 7th @ 5:45-7:15 	

	<ul style="list-style-type: none"> ○ A/B rain, orchard ○ Cookies - Donate vs. Buy Interest? ○ Possible “pick up food” fundraiser - Chipotle? <ul style="list-style-type: none"> ● Adult Social <ul style="list-style-type: none"> ○ Saturday Nov. 15th - Hilldale Great Dane? ○ 7:30? <p>Spring Events (in the works)</p> <ul style="list-style-type: none"> ● PNO: Friday March 13th? <ul style="list-style-type: none"> ○ Still waiting to hear from FUS ● David Landau- Tues. April 28th? <ul style="list-style-type: none"> ○ Moved to later in the year: Run it as an outdoor event 	
<p>Committee Update 5:53pm</p> <ul style="list-style-type: none"> ➤ Marketing Committee ➤ Laura ➤ 5 minutes 	<ul style="list-style-type: none"> ● Shirts and Sweatshirt - we like the dealer we used last year, get that going for this years ordering <p>Ongoing:</p> <ul style="list-style-type: none"> ● Website revamp - outsource? <ul style="list-style-type: none"> ○ Dane Net - IT : have a quote ○ Dan Frank- has a quote with word press - meet with mo second week of Sept ○ NOT A BUDGETED ITEM - \$1,500-\$5,000 <ul style="list-style-type: none"> ■ More coming in october 	
<p>Committee Update 5:58pm</p> <ul style="list-style-type: none"> ➤ House and Grounds ➤ Amanda ➤ 10 minutes 	<ul style="list-style-type: none"> ● Sept Staff Meeting will discuss playground - *if staff would like, Amanda and Jamie can join for the first half of the staff meeting. ● Staff meeting playground notes <p>TO DO:</p> <ul style="list-style-type: none"> ● Amanda will touch base with Devon about setting up meeting so they can set a date for Spring clean up and a summer clean up for 2026 ● Playground Committee? Task Force? ● Wish Lists? ● PHASE 2 for Playground: <ul style="list-style-type: none"> ○ Fundraising for Sandbox - have photos available ○ For Tuesday Giving 	
<p>Committee Update 6:08pm</p> <ul style="list-style-type: none"> ➤ Finance Committee ➤ Mei ➤ 10 minutes 	<p>Finance Committee will start meeting.</p> <ul style="list-style-type: none"> - Start budget meetings in OCT, to be able to have budget done in DEC - Mei and Devon meet - what are the financial goals/investment goals <p>Ongoing: n4n email once a week and meet once a month</p>	
<p>Goal Alignment Update 6:18pm</p> <ul style="list-style-type: none"> ➤ 15 minutes ➤ Jamie ➤ Assign as homework to review, think, comment for Oct Board Meeting 	<p>“The word priority came into the English language in the 1400s. It was singular. It meant the very first or prior thing. It stayed singular for the next five hundred years. Only in the 1900s did we pluralize the term and start talking about priorities. Illogically, we reasoned that by changing the word we could bend reality.”</p> <p>— Greg McKeown, Essentialism: The Disciplined Pursuit of Less</p>	<p>TO DO:</p> <ul style="list-style-type: none"> - Update goal doc and gather input and feedback from staff and board - Revisit this at the Oct Board Meeting to choose a goal for this year as well as label other goals; 2 year goal, 5 year goal, etc.

Adjourn	•	
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➤ Chair

Board Meetings for the year: all occurring from 5:00pm-6:30pm

October 15th

November 19th

December 10th

January 21st

February 18th

March 18th

April 15th

May 20th