

Meeting House Nursery School  
Board of Directors & Staff Meet, Greet and Goal Setting Meeting

**Date: August 20th, 2025 - 5:00-6:30pm**

**Gabler Living Room - Landmark Building**

\*enter through MHNS main entrance, enter landmark side to the right\*

**ATTENDANCE:** Jamie, Molly, Mei, Kristine, Casey, Whitney, Sarah, Amanda, Amy, Laura Devon, Mo, Michelle, Katie, Jaime, Becca, Dawn, Cherie, Lish, Meggan, Kari H, Tera, Julie, Gail, Sharlene - No Kari A

Item	Notes	Action Items
<b>1. Call Meeting to Order</b> > Chair - Jamie > 1 min	<ul style="list-style-type: none"> <li>•</li> </ul>	
<b>2. Approve May Minutes</b> > Chair - Jamie > 1 min	<ul style="list-style-type: none"> <li>• <a href="#">May Minutes</a></li> </ul>	
<b>3. Introduce Parking Lot</b> > Chair - Jamie > Chart Paper & post Its > 4 minutes	Purpose: helps maintain focus on the agenda by capturing off-topic ideas and questions for later discussion <ul style="list-style-type: none"> <li>• Questions/Things to Share</li> <li>• Staff Meeting Topic Ideas Brainstorm</li> </ul>	
<b>4. Introductions: Whip Around</b> > Chair of Special Events & Fundraising - Whitney > 12 min	<b>Welcome Statement</b> 1. What is your name? 2. What is your role and how many years have you been in that role? 3. Who's in your family?	
<b>5. Musical Shares</b> > Vice Chair - Molly > 20 minutes - 2 min per share  > <b>Jamie: speaker</b> > <b>Molly: visual timer</b>	<b>Discussion Prompts:</b> <ul style="list-style-type: none"> <li>• Favorite thing you did this summer</li> <li>• Favorite thing you do for fun</li> <li>• What brought you to Meeting House? How did you first hear of MHNS?</li> <li>• What are you most looking forward to about the new school year?</li> </ul>	
<b>6. Board Goals</b> > Chair - Jamie > 3 minutes	Per last year's Board reflections; <ul style="list-style-type: none"> <li>• Support the Executive Director &amp; school</li> <li>• Board to have more open and effective communication with Staff &amp; Families</li> <li>• Deepen relationships</li> </ul>	
<b>7. Goal Alignment</b> > Chair & Vice Chair > Chart paper and post its > 30 minutes	<ul style="list-style-type: none"> <li>• J: Why?</li> <li>• M: writing a SMART goal: Specific, Measure, attainable, relevant, time bound</li> <li>• <b>Add example from Board Reflection Doc</b></li> <li>• Think-Pair-Numbered Heads-Share: Post Its to the chart paper</li> </ul>	

<p><b>8. Welcome Wagon Volunteer Schedule</b></p> <ul style="list-style-type: none"> <li>➤ Casey</li> <li>➤ 5 minutes</li> </ul>	<p>Welcome Wagon takes place at morning and afternoon drop off on the first two days of school (Wednesday and Thursday so that families who are only T/Th or MWF are included) to welcome families and be a resource to answer questions and get families to sign up for volunteer opportunities.</p> <table border="1" data-bbox="565 344 1297 903"> <tr> <td data-bbox="565 344 932 642"> <p><b>Wednesday, Sept 3rd (8:30-9:15am)</b></p> <ol style="list-style-type: none"> <li>1. Jamie</li> <li>2. Whitney</li> <li>3. Laura</li> <li>4. Sarah? (just checking schedule)</li> </ol> </td> <td data-bbox="932 344 1297 642"> <p><b>Thursday, Sept 4th (8:30-9:15am)</b></p> <ol style="list-style-type: none"> <li>1. Jamie</li> <li>2. Amanda</li> <li>3.</li> <li>4.</li> </ol> </td> </tr> <tr> <td data-bbox="565 642 932 903"> <p><b>Wednesday, Sept 3rd (1-1:20pm)</b></p> <ol style="list-style-type: none"> <li>1. Molly? (TBD)</li> <li>2. Mei</li> <li>3. Amanda</li> <li>4. Jamie</li> </ol> </td> <td data-bbox="932 642 1297 903"> <p><b>Thursday, Sept 4th (1-1:20pm)</b></p> <ol style="list-style-type: none"> <li>1. Molly</li> <li>2. Amy</li> <li>3. Jamie</li> <li>4.</li> </ol> </td> </tr> </table>	<p><b>Wednesday, Sept 3rd (8:30-9:15am)</b></p> <ol style="list-style-type: none"> <li>1. Jamie</li> <li>2. Whitney</li> <li>3. Laura</li> <li>4. Sarah? (just checking schedule)</li> </ol>	<p><b>Thursday, Sept 4th (8:30-9:15am)</b></p> <ol style="list-style-type: none"> <li>1. Jamie</li> <li>2. Amanda</li> <li>3.</li> <li>4.</li> </ol>	<p><b>Wednesday, Sept 3rd (1-1:20pm)</b></p> <ol style="list-style-type: none"> <li>1. Molly? (TBD)</li> <li>2. Mei</li> <li>3. Amanda</li> <li>4. Jamie</li> </ol>	<p><b>Thursday, Sept 4th (1-1:20pm)</b></p> <ol style="list-style-type: none"> <li>1. Molly</li> <li>2. Amy</li> <li>3. Jamie</li> <li>4.</li> </ol>	
<p><b>Wednesday, Sept 3rd (8:30-9:15am)</b></p> <ol style="list-style-type: none"> <li>1. Jamie</li> <li>2. Whitney</li> <li>3. Laura</li> <li>4. Sarah? (just checking schedule)</li> </ol>	<p><b>Thursday, Sept 4th (8:30-9:15am)</b></p> <ol style="list-style-type: none"> <li>1. Jamie</li> <li>2. Amanda</li> <li>3.</li> <li>4.</li> </ol>					
<p><b>Wednesday, Sept 3rd (1-1:20pm)</b></p> <ol style="list-style-type: none"> <li>1. Molly? (TBD)</li> <li>2. Mei</li> <li>3. Amanda</li> <li>4. Jamie</li> </ol>	<p><b>Thursday, Sept 4th (1-1:20pm)</b></p> <ol style="list-style-type: none"> <li>1. Molly</li> <li>2. Amy</li> <li>3. Jamie</li> <li>4.</li> </ol>					
<p><b>9. Executive Director Report</b></p> <ul style="list-style-type: none"> <li>➤ Executive Director - Devon</li> <li>➤ 10 min</li> </ul>	<ul style="list-style-type: none"> <li>● Report</li> </ul>					
<p><b>10. Adjourn</b></p> <ul style="list-style-type: none"> <li>➤ Chair</li> </ul>	<ul style="list-style-type: none"> <li>●</li> </ul>					
<p><b>Board Meetings for the year:</b> all occurring from 5:00pm-6:30pm</p> <p>September 17th  October 15th  November 19th  December 10th  January 21st  February 18th  March 18th  April 15th  May 20th</p>						