

Meeting House Nursery School Board agenda
May 22,2024
Courtyard Rm E: 5:30-7:00 pm

In attendance: Meghan, Lindsey, Nate, Whitney, Caitlin, Calvin, and Devon

1. Approve meeting minutes from April
 - a. Motion:Lindsey
 - b. 2nd:Nate
 - c. Vote: approve

2. Welcome New Board members

3. Vote in new board members

Any Discussion: None

- a. Motion:Lindsey
- b. 2nd:Nate
- c. Vote: Approve

4. Reports:

Executive Director Report-Devon

Submitted in board folder

We are at 91% and budget for 90%

Already ahead of the game at this point in the year

All day 4k still needs to be filled, and 1.6 in 2 year olds. Devon does not anticipate that there will be an issue filling them based on where we are at in the year

Increase the room size, and the two increase will be filled by the fall

Summer camp is full

Everyone has turned in their contracts for the fall

Financials

Spring clean up day went well, and efficiently. Lindsey reported they were done early.

End of the year picnic at Westmorland park is the last event of the school year

Licensing reviewed the playground. They came in the winter, and wanted to look over it in the summer without snow. There will be new slats by the fencing. We will get new wood chips and sand.

City of Madison accredits us, and they are going through a change in how they do it. Monty (head of the department) is meeting with Devon. They may be giving us some funding if we expand.

Katie will continue as a 4k teacher in room 4 with Jamie Frank. Ms. Dawn's full-time position will be a second resource teacher to work in tandem with Ms. Becca. Overall the morning program will get more support in the rearrangement. Ms. Lish will be the afternoon teacher for full day 4k.

Merit based raises for teachers in the future? We are trying to figure out the future for next year as well as how to analyze the executive director. Whitney has had experience with merit based pay for teachers, and she found it highly motivating. It also made performance meetings very clear. Kevin is working with the personnel committee, and Calvin is emailing him.

Proposed rental space increase updates (Devon)

Any Discussion:FUS is in a budget crisis and looking to increase their revenue. They approached Devon with additional space for expansion. Religious Education offices, one courtyard room and a storage space are being offered. There is no bathroom access or water in the spaces. Michelle agreed to make the move into the RE office space this coming year to the larger room with a budget to get it ready. Devon has met with contractors, HVAC, and FUS. It will be added on to the remainder of the current lease. Courtyard room E will become a staff respite room, and Mo and Devon will move into room 5 as the main office. That will help with security being at the top of the stairs. The current office will be a workspace, and available for parent meetings. It will function more as a conference room. Devon asked for more storage, but it is still debatable. There is a closet in the hallway. The increased revenue with expanding room 5 will allow for 2 additional students. Devon met with contractors and is waiting on bids, and thinks it will be under \$5000. About \$2000 to move the HVAC to have space for the door. It would allow a cabinet and sink to be added. Hoping the city will provide funding for the cabinets like they did in room 6 but Devon is also looking for grant money for equipment. FUS has put the additional revenue in their budget. Rudy would like to help renegotiate the lease, but FUS is reluctant. We have a good nest egg, and are always thinking about what would happen if we need to move. Devon would like to know by the end of June at the absolute latest. We are all thinking that we should continue to negotiate for the bigger vision of stability and predictability. We were at 4.55% in a shared space and it doesn't work like a normal lease. We got 3.55% and made parking separate that went to market value which is a 5% hike for ten spots. The drop off spots they allow us to use, but are the only thing for parents to use for drop off.

5. Review of end of the year survey, any additional questions to add
 - a. Follow up with devon. No current feedback
6. Additional items – Strategic Plan
 - a. What does it mean for us and how do we write in the next few years? Rachael is working with alumni and potentially an endowment which she and Devon will look closely at this summer. That strategic plan could play into a capital campaign. The marketing committee is working on a rebrand that can represent our fundraising goals and strategic plan. Bryan is volunteering his time on graphic designing. Hoping to preview the new designs with the 75th.
 - b. Overview of the roles for the new members to think through
7. Adjourn at:
 - a. Motion: Nate
 - b. 2nd: WHitney

Next meeting: September 18, 2024 Please watch for emails over the summer to keep you up to date on the 75th celebration and expansion of room 5.